## **RECORD OF DECISION**

Please note that this form should be used to record non-key decisions made by officers.

<b>Decision Maker</b>	Executive Director	
Subject Matter	Business Rates - Rural Settlements	
Date Taken		
Contact Officer	Katie Kelly, Revenues Manager 01954 713335 (katie.kelly@scambs.gov.uk)	
Date Published		

Consultation Record below all parties consulted in relation to the decision.
None.

Final decision	Reason(s)
To review and determine the boundaries of Rural Settlements for the administration of Rural Rate Relief ("Village Shop Relief") in accordance with section 42B of the Local Government and Rating Act 1997.	No decision made.
This is not a key decision but it is a legal requirement that boundaries are set and published before 31 <sup>st</sup> December each year.	

Please contact decision maker for further details and / or signed copy.